



KNOX COLLEGE

SUMMER RESIDENCE RULES

GENERAL INFORMATION

Knox College is a school for women and men entering the Presbyterian ministry; the Residence is provided primarily for their use. Students in other faculties and colleges of the University also live at Knox College.

The Residence, which is non-smoking, consists of three houses (West, Centre and East), three common rooms, a dining hall, a TV room, and laundry room. It has rooms for over one hundred students. Each room is furnished as a combined bedroom and study; bedding is provided by the College. Most of the rooms are single occupancy.

Basic Guidelines

1. Smoking/vaping is not permitted in any part of the residence. Smoking is only permitted in the middle of the breezeway/cloister. It is the only designated smoking area on the premises. Please use the ashtrays provided.
2. Possession or consumption of illegal substances on Knox College property (including within resident's room) may result in immediate expulsion.
3. Possession or consumption of marijuana or its derivatives on Knox College property (including within resident's room) may result in immediate expulsion.
4. **Residents of legal age may consume alcohol within the privacy of their own rooms. The consumption of alcohol and conveyance of open alcoholic beverages in common and public areas of Knox College is strictly prohibited.**
5. Indecorous conduct of residents under the influence of alcohol or drugs will not be tolerated. Residents' conduct is governed by the "Knox College Student Non-Academic Discipline Code". Copies are available from the Residence Office.
6. In accordance with its institutional values, Knox College strives to provide a living environment free from any form of harassment. Residents are expected to conduct themselves in a manner that is respectful of others.
7. Residents are liable for damage they may cause to any part of the College and will receive an invoice for any repairs made necessary by their actions.
8. Residents may use radios and televisions in their rooms, but they must respect the rights of other students for privacy and quiet for study and/or sleep. Quiet hours are in effect Sunday night through Friday morning: 10:00 p.m. – 8:00 a.m.; and Friday night through Sunday morning: 1:00 a.m. – 10:00 a.m. Musical instruments may only be used in the KnoxFra Common Room.
9. **The residence is not equipped for residents to prepare their own meals. The use of hotplates, toasters, toaster ovens, slow cookers, rice cookers and other exposed heat surfaces is not allowed in the residents' rooms.**

Individuals cooking in their rooms using exposed heat sources will be evicted from the residence. Cooking/barbequing in the cloister/breezeway will not be permitted. However, residents may have in their rooms the following devices: small refrigerators, microwaves, teakettles and coffee makers.

10. Residents may not have candles or incense in any part of the building.
11. Residents are asked to wash dishes in the **“Dish Washing Rooms”** located in Centre House on each floor or the Basement TV Room **not in the washrooms. *Washing dishes in the washrooms causes severe plumbing problems.***
12. Residence rooms are not equipped for the installation of air-conditioning units. The use of such a device is prohibited.
13. Residents are expected to abide by Knox College fire safety codes.
14. From to time, filming takes place at Knox College. This can cause minor inconveniences for residents.
15. Residents may keep bicycles and scooters in the building. However, all bicycles and scooters are to be stored in the bicycle rack in the residence basement. Bicycles and scooters are not allowed in residents’ rooms. Knox College is not liable for any theft or damage to these articles and or their accessories.
16. Residents may not have pets in their rooms.
17. Residents may not play sports in the quad; however, sports may be played on the Front Campus lawn across the road from the College’s entrance at 23 King’s College Circle.
18. To insure the safety of all residents, roller blades may not be worn in the Knox College buildings, including the interior quad area. Skateboards, bicycles and scooters are not to be ridden on the Knox premises.
19. Knox College takes no responsibility for lost articles or for injuries sustained in athletic events.
20. Residents may invite guests to their rooms; these guests are subject to all residence rules and may be expelled by the Dons for failure to observe them. The host resident is responsible for his or her guest’s behaviour. Occasional overnight guests are permitted only at the discretion of the Assistant to the Manager of Facilities and Summer Don’s.
21. Knox does not provide parking to residents. Residents with cars should make parking arrangements with University of Toronto Parking Services by calling (416) 978-2336.
22. Complaints of residents concerning College services are to be referred through the Summer Dons.
23. The above points are guidelines only. For a complete explanation of the Residence rules, please consult the *Knox College Residence Handbook*, which is available on the Knox College website:
<http://www.knox.utoronto.ca/wp-content/uploads/Draft-2017-2018-Under-Review-Residence-Handbook.pdf>
The rules of Knox College Residence are enforced by the Summer Dons. The Summer Dons are responsible to the Manager of Facilities and the Assistant to the Manager of Facilities for the supervision of the Residence according to these rules. The Administration reserves the right to alter Residence rules at any time.



**KNOX COLLEGE
SUMMER RESIDENCE APPLICATION
2018**

Please Print

NAME: _____ Male [] Female []

(Please print or type)

ADDRESS: (Mailing) _____

_____ Postal Code _____

E-MAIL ADDRESS: _____

TELEPHONE: Home () _____ Cell () _____

DATE OF BIRTH: Day [_____] Month [_____] Year [_____]]

PERMANENT ADDRESS: _____

(If different from above)

_____ Postal Code _____

TELEPHONE: Home () _____ Cell () _____

<p>Do You Hold A Valid Student Card From A University Or College? Yes [<input type="checkbox"/>] No [<input type="checkbox"/>]</p> <p align="center">Student Card Must Be Presented Upon Arrival For Student Rate To Be Applicable</p> <p>Student Number: _____ University/College: _____</p>

ROOM REQUIRED: SINGLE [] DOUBLE [] Please indicate the name of the person who will be sharing with you _____

CONFERENCE ATTENDING: (If applicable) _____

ARRIVAL DATE: _____ **ARRIVAL TIME:** (Approximate) _____

DEPARTURE DATE: _____

I am aware of the applicable rates, and I understand that to reserve a room a **non-refundable deposit of \$40.00Cdn must be attached** to this application form. Electronic or Fax Registrations cannot be accepted without a valid credit card number. **I have also been made aware the construction of the new U of T Engineering Building on the south side of Knox College will continue Monday-Sunday 5am-11pm (subject to change without notice).**

THE BALANCE IS DUE UPON ARRIVAL

Upon acceptance of this application, I agree to pay all necessary fees/charges/deposit/damages to Knox College and to obey all regulations governing the Knox College Residence during my tenancy in the Knox College Residence. I understand that the continuance of my tenancy in the Knox College Residence is at the discretion of the Knox College Administration. By signing below, I declare that I have read the Knox College Summer Residence Rules and, by my acceptance of accommodation, I agree to abide by them. Also, by submitting this form electronically, by fax or in person I have authorized Knox College to charge the deposit fee, any unpaid summer residence fees and any damages/theft of the Knox College property I (the tenant) or my visiting friend(s) have been responsible for during my tenancy, to my credit card. **I also acknowledge that any of my outstanding Knox Summer 2017 Residence Fees will be sent to Collections.**

Date of Application

Signature

PLEASE SEND APPLICATIONS TO:

The Residence Office, Knox College, 59 St. George Street, Toronto, Ontario M5S 2E6

Telephone: 416-978-0168 **E-Mail:** knox.residence@utoronto.ca

Fax: 416-971-2758 **Internet:** <http://www.utoronto.ca/knox/>



DEPOSIT REQUIRED
(Must Accompany This Application)
\$40.00 CDN (Non-Refundable)
Payable by VISA or MasterCard Only

Please Fill Out Below If Application Is Arriving By Email, Via Fax or Post

Deposit Method of Payment: VISA MasterCard

**Please Note VISA/Debit and MasterCard/Debit Not Accepted with this application*

Credit Card Number: _____

Numbers on the Signature Strip on Back of Card (CVV Last 3 digits): _____

Expiry Date: _____ Signature: _____

(Print Your Name As It Appears On Your VISA or MasterCard)

Deposit Amount Enclosed With This Application: \$_____

Please Fill Out Below If Application Is Delivered In Person

Deposit Method of Payment: VISA MasterCard

Debit Cash

If deposit is paid by Debit or Cash, credit card information (VISA or MasterCard) must be included below.

Credit Card Number: _____

Numbers on the Signature Strip on Back of Card (CVV Last 3 digits): _____

Expiry Date: _____ Signature: _____

(Print Your Name As It Appears On Your VISA or MasterCard)

Deposit Amount Enclosed With This Application: \$_____

Note: Providing a reservation deposit with your application does not guarantee accommodation. Your reservation is not confirmed until you are formally notified by The Knox College Residence Office via email. If we are unable to accommodate your reservation, your deposit will be refunded. Electronic or Fax Registrations cannot be accepted without a valid credit card number. **THE BALANCE IS DUE UPON ARRIVAL.**

By signing below, I agree to pay all necessary fees/charges/deposit/damages to Knox College and to obey all regulations governing the Knox College Residence. I understand that the continuance of my tenancy in the Knox College Residence is at the discretion of the Knox College Administration. Also by signing below, I declare that I have read the Knox College Summer Residence Rules and, by my acceptance of accommodation, I agree to abide by them. Also, by submitting this form electronically, by fax or in person I have authorized Knox College to charge the deposit fee, any unpaid summer residence fees and any damages/theft of the Knox College property I (the tenant) or my visiting friend(s) have been responsible for during my tenancy, to the credit card above. **I also acknowledge that any of my outstanding Knox Summer 2018 Residence Fees will be sent to Collections.**

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